**THIS MODEL / TEMPLATE CAN BE MODIFIED TO ACCOMODATE SPECIFICITIES OF THE PARTIES**

**CO-TUTELAGE AGREEMENT FOR DOCTORAL THESIS**

The Universidade Federal de Viçosa (UFV), located at Avenida Peter Henry Rolfs, s/n - Campus - 36570-000 - Viçosa - MG, represented by its Rector, Professor XXXX XXX

and

The XXXX University, located at XXXXXXXXXXXXXXXXXXXX, represented by its Rector/Vice-Chancellor/Provost/Dean/Director NAME

wish to develop scientific cooperation. This particular term shall be made by means of a doctoral thesis that will be jointly supervised by faculties of the above mentioned institutions, involving the sharing of common responsibilities and the alternating presence of the student at both institutions.

Chapter 1 - ADMINISTRATIVE PROCEDURES

Article 1: This agreement establishes the terms and conditions of co-tutelage provided to Mr(s). yyyy yyyyyyy, CPF/ID number, whose current address is XXXXXXXXX, (degree in....) issued by the University of xxxxxx and a Master's Degree in XXXXXXXXXX, also issued by the University of xxxxxxxxx, hereafter designated as STUDENT.

Article 2: The student will fulfill all the requirements for doctoral degree in order to receive independent diplomas from UFV and University of XXXXXXX.

Article 3: The student will abide by the rules and administrative procedures of both institutions, as specifically described in this agreement.

3.1. The student shall not pay any fees at UFV or University of XXXXXXX.

3.2 The student shall enjoy all rights and privileges offered by the two institutions, including access to all information and facilities available for doctoral students.

3.3 In order to be granted the Doctor Scientiae degree from the Graduate Program in XXXX, the student must comply with the following requirements: be enrolled and satisfy the university requirement of a minimum of 48 credit hours of approved course work, register a doctoral thesis research project, pass a qualifying exam and submit to an oral exam for thesis defense.

Article 4: This agreement commences on the date of signature and enrollment of the student at (cite the name of the foreigner University). The candidate is required to spend a total of at least 12 months of equivalent full-time (EFT) candidature at each the home and host institution during the time course of the doctoral program.

Article 5: The student must provide the necessary funding for staying abroad and be included in the social protection system, according to the procedures established in his/her country of origin. The risk of accidents during the period of stay at The University xxxxx will be covered by the insurance contracted by the student.

Article 6: The student will be responsible for all travel requirements and formalities (travel authorization documents required for crossing borders, passport, visas etc.).

Article 7: The research and development of the thesis must occur in alternating periods of attendance at each institution.

Article 8: Financial support for the thesis project may be offered to the student. These aspects will be discussed with the advisors, who are in charge of dealing with these issues.

Chapter 2 - TEACHING METHODS

Article 1: A joint supervision arrangement shall operate whereby advisors are appointed from both the home and the host institutions. Additional associated advisors from either institution may be appointed, as appropriate. In the event that an advisor is unable to continue in his/her position, the relevant institution will make timely alternative arrangements to provide supervision for the candidate.

The partner institutions appointed the following advisors, respectively:

* For the UFV, Prof. XXXXX
* For the University of XXXXXXXX, Dr. XXXXXXXX

The advisors may request specific meetings to properly conduct the joint supervision process. A steering committee consisting of two co-advisors will be formed and will be convened in accordance with the two advisors, at the request of either party.

Article 2: Each advisor is responsible for providing scientific and technical guidance and the proper research facilities needed during the stay of the student in each institution.

Article 3: The Committee Members and the opponents that will participate in the Thesis Defense Exam will be appointed by both co-advisors.

Article 4: Authorization for defense and validation of jury will be arranged by means of a written agreement between each of the advisors from both institutions in the proposal to their respective Graduate Councils or Graduate Schools.

Article 5: The thesis will be written in English. The oral defense before the jury shall take place no later than XX/XX/XX.

Article 6: The defense is unique and recognized by both parties. The home institution will provide a testamur for the candidate once the degree has been awarded. The testamur must clearly state that the degree was awarded as part of the Joint Doctorate Agreement between The University of XXXXX and Universidade Federal de Viçosa.

Article 7: Copies of the thesis will be made available in both institutions in accordance with their rules.

Article 8: Termination: This agreement may be terminated by either party in the event of violation of its terms by any party. A notice of two months to resolve any dispute must be respected.

Chapter 3 – INTELLECTUAL RIGHTS

Article 1: Protection of intellectual property and research results will be made in accordance with the procedures in use in Brazil and (name the country). The requirements for thesis reproduction and confidentiality are those implemented by each institution.

Article 2: The publication originated from the thesis work must explicitly mention the involvement of both parties.

This agreement must have X signed copies, Y copies in Portuguese and W copies in English versions. The documents in both languages are equally legitimate.

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| Universidade Federal de Viçosa | University of xxxxx |
|  |  |
| Name  Rector | Name  Position |

Place and date: Place and date: